

CRANSTON SCHOOL COMMITTEE MEETING

MONDAY, NOVEMBER 23, 2009

Western Hills Middle School

400 Phenix Avenue

EXECUTIVE SESSION 6:00 P.M.

IMMEDIATELY FOLLOWED BY PUBLIC SESSION

AGENDA

1. Call to Order – 6:00 p.m. Convene to Executive Session pursuant to RI State Laws PL 42-46-5(a)(1) Personnel; PL 42-46-5(a)(2) Collective Bargaining and Litigation (Special Education Appeal; Contract Negotiations' Update- Food Service, Teacher Assistants/Bus Aides, Technical Assistants, Secretaries).

2. Executive Session

3. Call to Order – Public Session

4. Roll Call/Quorum

5. Executive Session Minutes Sealed – November 23, 2009

6. Approve Minutes of Previous Meetings – October 21 and 26, 2009

7. Public Acknowledgements/Communications

8. Chairperson's Communications

9. Superintendent's Communications

10. School Committee Member Communications

11. Public Hearing

a. Students (Agenda/Non-agenda Items)

b. Members of the Public (Agenda Matters Only)

12. Consent Agenda/Consent Calendar

RESOLUTIONS

NO. 09-11- 1 - Whereas, Cranston Public Schools has been selected to receive an "Environmental Excellence Award" from Energy Education and

Whereas, the Environmental Excellence Commendation nationally recognizes Energy Programs implemented by communities that have resulted in outstanding energy reductions coupled with a measurable impact on community awareness, expenditures, and environmental interests and

Whereas, HVAC, Electrical, Plumbing and Custodial Staff members are exceptionally supportive, they have been able to accomplish great strides related to mechanical functionality. Several sites have undergone broad equipment restorations, directly resulting in improved efficiency levels and

Whereas principals, teachers and food service personnel work diligently to follow and uphold the guidelines and

Whereas, in less than three (3) years Cranston Public Schools' faculty have diligently worked toward conservation efforts that have exceeded \$2,000,000 in cost avoidance.

Be it RESOLVED, that Cranston Public Schools' accepts this award for Environmental Excellence in recognition of its stewardship and commitment toward energy conservation.

NO. 09-11- 2 - Whereas, Chester Barrows, Daniel D. Waterman, Edgewood Highland, and Stone Hill Schools are the first Rhode Island schools that have earned the U.S. Environmental Protection Agency's (EPA's) prestigious ENERGY STAR; a national symbol for superior energy efficiency and environmental protection. This recognition identifies that the building's energy performance rates in the top 25% of facilities nationwide and

Whereas, both current and former principals, custodians, teachers

and HVAC, Electrical, Plumbing staff members in connection with these facilities have contributed to this achievement and will be presented a plaque recognizing this accomplishment and

Whereas, commercial buildings that earn the ENERGY STAR use an average of forty (40%) percent less energy than typical buildings and also release thirty-five (35%) percent less carbon dioxide into the atmosphere.

Be it RESOLVED that these four elementary schools and contributors be recognized for this prestigious award.

**SPONSORED BY MRS. MCFARLAND AND CHAIRMAN TRAFICANTE
NO. 09-11-3 - Whereas the front of Hugh B. Bain Middle School is in need of renovations insofar as taking down the old trees and planting new trees and planting of grass and shrubs,**

Whereas the trees presently planted are in honor of military men and women who have served their country that an honorable way of removing the trees and replaced with new trees and rededication.

Whereas Cranston Public Schools, although has limited resources, tap into the vast and dedicated Bain alumni for donations and/or

in-kind resources,

Be it Resolved that a subcommittee be established to redesign the front of Hugh B. Bain Middle School. The sub-committee will consist of two School Committee members as selected by the School Committee, an administrator selected by the Superintendent, the Superintendent, Principal/designee, two alumni of Hugh B. Bain Middle School, a parent, Sal Capirchio, Commander of the VFW and a Hugh B. Bain student. This committee will report back at the March School Committee meeting.

SPONSORED BY THE SCHOOL COMMITTEE

NO. 09-11-04 - Whereas Cranston Community Action Program has donated a pre-owned mini-bus to Cranston Public Schools,

Whereas the bus is already on the road and providing bus services for special needs students,

Be it Resolved that a formal thank you be extended to Mrs. Joanne McGunagle, Director of CCAP.

ADMINISTRATION

PERSONNEL

NO. 09-11-05 - RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Erin Munroe, General Subject Matter K-12

Alison Grieco, General Subject Matter K-12

NO. 09-11-06 – RESOLVED, that at the recommendation of the Superintendent, the resignation of the following coach(es) be accepted:

Kenneth Simone, Assistant Coach Football

Cranston High School East

Effective Date: November 27, 2009

NO. 09-11-07 - RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be appointed as an athletic coach:

Sheila Lagasse, Head Girls' Indoor Track Coach

Cranston High School West

Step 7

Class B

Playing Competition – High School/Collegiate Level

Experience – Cranston High School West Track Coach

Certification – RI Coaches Certification: CPR/AED/First Aid

Jesus Berrio, Assistant Girls' Indoor Track Coach

Cranston High School West

Step 5

Class D

Playing Competition – High School /Collegiate Level

Experience – Cranston High School West Assistant Girls' Outdoor Track

Certification – RI Coaches Certification: CPR/AED/First Aid

Sara Dillon, Assistant Girls' Basketball Coach

Cranston High School East

Step 1

Class D

Playing Experience – Cranston High School East

Coaching Experience – CLCF

Certification – RI Coaches Certification: CPR/AED/First Aid

NO. 09-11-08 - RESOLVED, that at the recommendation of the Superintendent, said non-certified personnel be recalled from layoff, and

Be it further RESOLVED, that the Superintendent notify those individuals of the committee's actions.

NO. 09-11-09 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be appointed:

Douglas Peluso, Computer Technician

Technology Services

Effective Date: November 23, 2009

Authorization: New

Fiscal Note: 147723560 5165550

Alice Frezza, CNA Nursing Instructor

AEP

Effective Date: November 23, 2009

Authorization: New

Fiscal Note: 51362130 513000 (VTA Grant)

NO. 09-11-10 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

Diana DelSanto, Teacher Assistant

NO. 09-11-11 – RESOLVED, that at the recommendation of the Superintendent, the following non-certified staff member be granted a leave of absence without compensation as provided in Article X of the Master Agreement between the Cranston School Committee and the Cranston Teachers' Alliance (Teacher Assistants):

Beth Iannelli, Teacher Assistant

October 27, 2009 to August 31, 2010

NO. 09-11-12 – RESOLVED, that at the recommendation of the Superintendent, the retirement(s) of the following non-certified personnel be accepted:

Pauline Tramonti, Bus Monitor

Transportation

Effective Date: November 6, 2009

Guelfa Ranucci, Teacher Assistant

Cranston High School West

Effective Date: December 30, 2009

Rose DiToro, Secretary

Cranston High School East

Effective Date: December 30, 2009

NO. 09-11-13 - RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following non-certified personnel be accepted:

Kimberly Branch, Bus Monitor

Transportation

Effective Date: October 30, 2009

NO. 09-11-14 - RESOLVED, that at the recommendation of the

Superintendent, the termination of non-certified personnel Employee A be accepted:

NO. 09-11-15 -RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified personnel Employee B be accepted:

POLICY AND PROGRAM

NO. 09-11-16 - RESOLVED, that at the recommendation of the Superintendent, the following Conferences/Field Trips of Long Duration be authorized:

1. Deborah Mellion, Director of Literacy and Susan Deriso, Reading Specialist at Dutemple School, to travel to Boca Raton, FL from April 14, 2010 – April 16, 2010 to attend the “Driving School Reform Through Innovation” convention, at no cost to the school department and no substitutes needed. Please see attached Conference Form.

2. Barbara Voccola, Art Teacher at Cranston High School West, to travel to Baltimore, MD from April 13, 2010 – April 16, 2010 to attend the “National Art Education” conference, at no cost to the school department and no substitute needed (will cover internally). Please see the attached Conference Form.

3. Judith A. Lundsten, Ed.D., Assistant Superintendent and Cheryl Coogan, Executive Director of Pupil Personnel Services, to travel to Lake Buena Vista, FL to attend the 31st Annual LRP's National Institute from May 2, 2010 – May 5, 2010, at no cost to the school department and no substitutes needed. Funding by IDEA Grant. Please see the attached Conference Forms and back-up.

4. Michael Traficante, Athletic Director of Cranston Public Schools, to travel to Dallas, Texas from December 11, 2009 – December 15, 2009 to attend the 40th National Athletic Directors' Conference, at no cost to the school department and no substitute needed. Please see the attached Conference Form.

5. Arthur Montanaro, Music Teacher and Cranston West Band Director and Christine Baum, Resource Teacher and Falconette/Westernette Advisor and approximately 110 students in the West Marching Band, Falconettes and Westernettes, to travel to Orlando, Florida to march at the SeaWorld and Universal Studio's resorts from April 17, 2010 – April 21, 2010, at no cost to the school department and no days missed from school (Spring Break). Please see the attached "Field Trip of Long Duration" form.

POLICIES

NO. 09-11- 17 – RESOLVED, that Policy #2525, Cell Phone Reimbursement Policy as amended, be approved for first reading.

(Policy attached).

NO. 09-11-18 – RESOLVED, that Policy #8360.1, Internal Committee Operations, Requests for Copies of Public Documents, as amended, be approved for second and final reading. (Policy attached).

TABLED POLICY

NO. 09-7-21 – RESOLVED, that Policy #6164.8 Wellness Policy, as amended, be approved for second reading. (Policy attached).

13. Action Calendar/Action Agenda

BUSINESS

Purchases and Purchased Services

NO. 09-11-19 - RESOLVED, that the first revision of the 2009-2010 Operating Budget, as recommended by the Superintendent, be approved.

14. New Business

15. Public Hearing on Non-agenda Items

16. Announcement of Future Meetings

17. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's website at www.cpsed.net, Cranston Public Schools' Administration Building, 845 Park Avenue, Cranston, RI; and Cranston City Hall, 869 Park Avenue, Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting.

Individuals requesting interpreter services for the hearing impaired must notify the Superintendent's Office at 270-8170 72 hours in advance of hearing date.

Notice Posted: November 19, 2009/Cranston Herald.

2525

CELL PHONE REIMBURSEMENT POLICY (original)

School Administrators Use of Personal Cell Phones

The Cranston Public Schools will allow school administrators who use their personal cell phones for "Business Use" to be reimbursed. School Administrators shall be defined as; all Central Administration, Principals and Special Education Directors. This reimbursement

applies to those School Department issues that are handled during the non-business hours (i.e. nights and weekends) or out of office times.

The administrators must submit a highlighted cellular phone bill that details the time spent on each call. This phone bill must be attached to a requisition form that has been approved by a superior to be considered for reimbursement. Forms will be forwarded to the Business Office for payment. Calls will be reimbursed at a rate of 10 cents per minute.

RESOLUTION NO.: Cranston Public Schools

POLICY ADOPTED: Cranston, Rhode Island

AMENDED POLICY

2525

CELL PHONE REIMBURSEMENT POLICY

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The administrators must submit a highlighted cellular phone bill that details the time spent on each call. This phone bill must be attached to a requisition form that has been approved by a superior to be considered for reimbursement. Forms will be forwarded to the Business Office for payment. Calls will be reimbursed at a maximum rate of 10 cents per minute.

RESOLUTION NO.: Cranston Public Schools

POLICY ADOPTED: Cranston, Rhode Island

8360.1

Internal Committee Operations

Requests for Copies of Public Documents

Copies of public records, pursuant to Title 38, Chapter 2, will be provided subject to the following:

- 1. A request in writing to the Superintendent, specifying the documents desired.**
- 2. Pre-payment of fifteen cents (\$.15) per page; an additional fee will be assessed for over-sized documents which require special handling. An hourly rate of fifteen dollars (\$15.00) will be assessed for the search and retrieval of documents requested. There will be no charge for the first thirty (change to sixty) minutes of search.**
- 3. A minimum of five (5) working days for the retrieval and copying to be completed.**
- 4. Any denial of a request for records shall be made in writing, giving the specific reason for the denial, within ten (10) business days of the request. The procedure for appeal of the denial will also be included.**
- 5. Copies of School Buildings Committee Minutes, School Committee Minutes, *NEL/CPS Construction Career Academy and any major reports will be sent to the Central Library.**

***Amended**

(Addition of NEL/CPS Construction Career Academy)

**Policy Adopted: 4/13/92 Cranston Public Schools
Cranston, Rhode Island**

WELLNESS POLICY (present language) 6164.8

Fundraising

All fund-raising projects are encouraged to follow the District Nutrition Standards. All fund-raising projects for sale and consumption within and prior to the instructional day will follow the District's Nutrition Standards when determining the items being sold. All food sales outside the cafeteria during lunch should comply with the same nutritional guidelines as the cafeteria must follow. Outside sales at lunch shall be permitted no more than once a week in the middle and elementary schools.

WELLNESS POLICY (proposed changes) 6164.8

Fundraising

Fundraising:

All food sold before, during and one hour after school must comply with state law (RIPL 06-231/06-234) and District Nutritional Standards. This applies to all sales, including fundraising items and vending machines. All food sold before, during and one hour after school must be purchased through the School Food Services Program, except vending machine items, ice cream and frozen treats. Elementary schools may sell food outside of the National School Lunch Program (NSLP), no more than once a week at lunch. Middle and high schools may sell food outside of the NSLP at breakfast, but not at lunch. Panda's Pantry at Cranston High School East and the culinary program at the Cranston Area Career and Technical Center are exempt due to the curricular nature of their food sale